

## What to do in the event of a claim

This document is intended to make it easy to contact us in the event of a claim. You may wish to give a copy of this to your dependents.



With us, making a claim is as easy as taking out a policy. You should use the services of the assistance company, Northcott Global Solutions Ltd for ALL medical emergency matters, in-patient hospital treatment and evacuation/repatriation.

Northcott Global Solutions Ltd will be solely responsible for all decisions on the most suitable practical and reasonable solution to any problem, and all such assistance is subject to prior approval.

NGS may be contacted at any time, should you require advice or assistance regarding all medical emergency matters.



Northcott Global Solutions Ltd Tel: +44 (0)207 183 8910 Back up Mobile: +44(0) 7785627433 Email: ops@northcottglobalsolutions.com

In the event that you require in-patient hospital treatment and/or evacuation/repatriation, it is imperative that Northcott Global Solutions Ltd is contacted and authorization obtained prior to such treatment and/or evacuation/repatriation taking place.



Northcott Global Solutions Ltd must be informed that this Contract covers the person concerned and the following details must be provided:

- Scheme reference (NGSMRE004)
- Your name and address.
- Your location and details (including passport/visa etc).
- The name and phone number of the doctor and hospital treating you.
- The nature of the emergency.

Northcott Global Solutions Ltd will automatically have access to your policy details.

Failure to contact NGS and obtain authorization may prejudice the claim and could mean that some or all of the costs involved may not be paid.

The Assured and the Insured Person should not attempt to find their own solution and then expect full reimbursement from the Underwriters without prior approval first having been obtained from NGS Limited.

In the event that liability cannot be established at the outset of an emergency it is agreed that the first named insured will guarantee payment until such time that liability can be accepted by the insurers.

### Non-medical emergency claims

Any non-medical emergency occurrence or loss which may give rise to a claim should be advised immediately to and a claim form obtained from:

# Van Ameyde 💽

34 The Mall Bromley BR1 1TS Tel: +44 (0)208 315 0732 Fax +44 (0)208 315 0757

Email: adjusters@vanameyde.com

## Do you need any help?

If you have any questions concerning a claim then please contact:

Northcott Global Solutions Ltd Tel: +44 (0)207 183 8910

Back up Mobile: +44(0) 7785627433 Email: ops@northcottglobalsolutions.com If you have any questions concerning the purchase of a policy, or an existing policy, then please contact us using the details below

Cover and costs for alternative policy amounts may be purchased on our secure website: www.insuranceforjournalists.com/ifj



#### **UK OFFICE: Insurance for Journalists**

Redmayne House,1 Skipton Road, Ilkley, LS29 9EH www.insuranceforjournalists.com info@insuranceforjournalists.com
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#### Compliance information

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#### Insurance partners to:

